

AUTO TECHNICIAN

Responsible for performing all assigned vehicle repair and maintenance work in accordance with **dealership and factory standards.**

DUTIES

- Carrying out repairs and replacing damaged parts.
- Testing motor vehicles and equipment.
- Diagnosing the causes of any malfunctions.
- Ordering parts from suppliers.
- Carrying out inspections of completed repairs to ensure that the vehicle is safe to be driven.
- Pulling parts off vehicles and tagging them for inventory.
- Returning a customer's vehicle to them in a clean condition.
- Road testing vehicles. Inspecting and testing mechanical units.
- Following a checklist to ensure that all key work has been done.
- Checking engine lights, air bag systems, transmission fluids and filters.
- Following safety policies and procedures.
- Assisting in assembling cars and trucks.
- Completing administrative reports on any work performed.
- Performing routine oil changes.
- Maintaining an organized neat and safe bay.

KEY SKILLS AND COMPETENCIES

- Capable of working on foreign and domestic vehicles.
- Experience of working on Gasoline Engines, Diesel Engines, brakes, suspension, steering, electronic system, heating air conditioning systems.
- Experience operating all types of vehicles and transportation equipment.
- Able to use Snap-On diagnostic equipment.
- Performing work efficiently and effectively.
- Superb mechanical aptitude, manual dexterity and attention to detail.
- Professional

PERSONAL

- Possessing a valid driving license and a clean record.